



**Title:** VP Corporate Controller

**Location:** Louisville, Colorado

**Reports to:** Chief Financial Officer

**Description:** Clean Energy Collective (CEC) is seeking highly motivated candidates with management, accounting experience and strong communication skills to be an integral part of the financial team for this growing renewable energy company. The VP Controller will oversee the accounting and tax processes and personnel.

**Key Responsibilities:**

1. Ensure policies and procedures are in compliance with professional standards, state and federal regulatory requirements.
2. Establish and maintain internal controls to support the financial infrastructure.
3. Present financial reporting and potential risk areas to senior management.
4. Produce critical financial reports, profit and loss statements, balance sheets, and cash flow statements.
5. Oversee the operations of the accounting department, including the design of an organizational structure adequate for achieving the department's goals and objectives
6. Transaction oversight:
  - a. Ensure that accounts payable are paid in a timely manner
  - b. Ensure that accounts receivable are collected promptly
  - c. Process payroll in a timely manner
  - d. Ensure that periodic bank reconciliations are completed
  - e. Ensure that required debt payments are made on a timely basis
  - f. Maintain the chart of accounts
  - g. Maintain a system of controls over accounting transactions
7. Reporting:
  - a. Issue timely and complete financial statements
  - b. Coordinate the preparation of the annual audit(s)
  - c. Recommend benchmarks against which to measure the performance of company operations
  - d. Calculate and issue financial and operating metrics in conjunction with VP of Finance
  - e. Assist in the production of the annual budget and forecasts
  - f. Calculate variances from the budget and report significant issues to management
  - g. Provide for a system of management cost reports
8. Provide financial analyses as needed
9. Coordinate the provision of information to external auditors for the annual audit
10. Monitor debt levels and compliance with debt covenants



**Qualifications:**

- Minimum BS in Accounting and 10 years' experience in accounting and 3+ years in management
- CPA strongly preferred
- Thorough knowledge of GAAP, financial processes, accounting systems, and internal controls
- Strong to excellent working knowledge of Microsoft Office and accounting software.
- Professional written and verbal communication and interpersonal skills.
- Ability to respond effectively to the most sensitive inquiries and requests.
- Ability to multi-task and work under pressure
- Self-starter with a strong work ethic.

**The Company:** A solar tech start-up in 2009, Clean Energy Collective (CEC) has grown to become the world's leading developer of Roofless Community Solar solutions. CEC pioneered the model of delivering clean power-generation through medium-scale solar PV facilities accessible to all utility customers. Since establishing the first community-owned solar array in the country in 2010 near El Jebel, Colorado, CEC has built or has under development more than 90 Roofless Community Solar projects with 21 utility partners across 10 states, serving thousands of customers, and representing more than 100 MW of community solar capacity. For more information on CEC, visit [www.cleanenergycollective.com](http://www.cleanenergycollective.com).

**Compensation:**

Base Salary- Dependent on experience and skills

Benefits- Vacation and Sick-Pay, Medical Coverage, Company Equity Plan, Company discount solar purchase program

**Contact:** Please send resumes to [jobs@easycleanenergy.com](mailto:jobs@easycleanenergy.com). No phone calls please.